

MINUTES  
YOUTH ADVISORY COMMISSION  
CITY OF MILPITAS

**Minutes:** Meeting of the Youth Advisory Commission (YAC)  
**Date of Meeting:** Thursday, October 13, 2016  
**Place of Meeting:** Milpitas Sports Center, Conference Room  
1325 E. Calaveras Blvd.

Chair King called the meeting to order at 7:04pm

**A. Roll Call** Committee Members Present:  
Sabina King, Alan Pham, Claire Sern, Crystal Tran, Christie Maly,  
Ravit Sharma,

Committee Member Alternates Present:  
Jenna Zarbis, Amanda Jimenez and Madeline Cacao

Committee Members Absent:  
Jashandeep Chahal (excused) Claudia Wang (excused),  
Emerald Gilana (unexcused), Isaac Chang (unexcused)

City Staff Present:  
Program Coordinator, Andrew Mendes

City Council Liaison Present:  
None

**B. Seating of Alternates** Amanda Jimenez seated for Jashandeep Chahal  
Madeline Cacao seated for Claudia Wang  
Jenna Zarbis seated for Emerald Gilana

**C. Pledge of Allegiance** Chair King led the Commission in the Pledge of Allegiance.

**D. Approval of Agenda** **Motion** to approve the Agenda for October 13, 2016.  
M/S: Maly/Pham Ayes: All

**E. Approval of Minutes** **Motion** to approve the Minutes dated September 9, 2016.  
M/S: Tran/Sharma Ayes: All

**F. Announcements/Correspondence –**

1. Staff Liaison Mendes announced one new Commissioner, Isaac Chang (Alternate #4).
2. Staff Liaison Mendes announced dates/times/locations of upcoming special events where Youth Advisory Commission have confirmed that they will volunteer.

**G. Public Forum**  
None

## **H. New Business**

### **1. Brown Act**

All Commissioners present at the meeting had viewed the Brown Act training video last term. New Commissioner (Chang) will view the video via the City of Milpitas Website.

## **I. Old Business**

### **1. 2015-2016 Work Plan Review:**

Commissioners finalized their Work Plan Proposal for the 2016-2017 term. The Work Plan Proposal will now be sent to City Council for approval.

**Motion** to approve developed Work Plan for the 2016-2017 term and submit to City Council for approval.

M.S: Sharma/Maly                      Ayes: All

## **J. City Council Liaison Report**

None

## **K. Future Agenda Items**

1. Spelling Bee
2. Confirm dates and venues for work plan special events (Liaison Mendes)

## **L. Adjournment**

There being no further business, Vice-Chair King adjourned the meeting at 7:43pm

Respectfully Submitted,

Andrew Mendes  
Program Coordinator